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## DEPARTMENT OF EMERGENCY MEDICAL SERVICES

April 20, 2007

To: PROVIDER OF EMERGENCY MEDICAL SERVICES

### EMS FUND ELECTRONIC CLAIMS SUBMISSION

The EMS Department is able to process physician claims to the EMS Fund electronically. Your claims can be accepted electronically, rather than through a paper claim form. Just like filing a claim with Medicare, you can use a similar method to file EMS FUND claims.

Filing electronic claims is easy. Simply provide us with an electronic file (i.e., diskette, CD, email attachment, or FTP) containing your claims in the "Medicare X12" format. More technically, this format is "ASC X 12N (004010X098) doc".

Filing electronically with us has several advantages over filing a paper claim:

- Your claim will be processed faster
- Data entry errors on our part will be entirely eliminated
- You will receive immediate notification of any claim errors or rejected claims, via email or fax
- You will have a record (as will we) of all claims that have been submitted and processed
- Administrative costs will be reduced, thereby leaving more money in the fund to reimburse you for services

Contact EMS Coordinator Vicki Bertholf at (661) 868-5214 to get set-up with electronic claims filing. Several physicians are now using it. It is our hope that all firms regularly filing claims to the EMS Fund will be converted to electronic filing by July 1, 2007. Help us help serve you better; contact Vicki today.

Sincerely,  
ROSS ELLIOTT  
Director