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## Emergency Medical Services Division



# **Paramedic Preceptor Accreditation Policy**

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Revision Log:

03/01/2012- EMS System Collaborative Approval

03/07/2012- Effective Date

08/25/2014- Added authorities. Added responsibilities of preceptor. Revised to define process after two full attempts. Public comments received. EMCAB Approved with revision of section II.5.a to read “after one (1) week” and add to section II.5 “c. The employer of the preceptor candidate will be notified by the Division upon each failed attempt at passing the exam.”

## PARAMEDIC PRECEPTOR ACCREDITATION POLICY

### I. GENERAL PROVISIONS

- A. The purpose of this policy is to outline the procedure for a Kern County accredited paramedic to be considered for paramedic preceptor.
- B. This policy is administered under the authority of Health and Safety Code Sections 1797.107, 1797.172, 1797.173, 1798, and California Code of Regulations, Title 22, Division 9, Chapter 4, Sections 100147 and 100153.
- C. The procedure is the same for all paramedics regardless of whether the paramedic preceptor will be a preceptor of paramedic students or initial accreditations for paramedics in Kern County.
- D. The paramedic preceptor shall be responsible for the training, supervision and evaluation of personnel in Kern County who are preparing for accreditation and paramedic interns. The paramedic preceptor is responsible for ensuring appropriate patient care is provided to every patient encounter in accordance with County *Paramedic Protocols*, all local policies, and procedures, as well as all appropriate local, and/or State rules and regulations.

### II. PROCEDURE

- A. In order to be eligible for accreditation as a paramedic preceptor a candidate shall:
  - 1. Present a valid paramedic license issued by the State of California to the County EMS Division.
  - 2. Be a Kern County accredited paramedic for at least two years, and have a minimum of 300 patient contacts.
  - 3. The paramedic's license and accreditation must be in good standing with the County EMS Division and the State of California Emergency Medical Services Authority. A paramedic is considered in good standing if:
    - a. License status with the State of California Emergency Medical Services Authority is either "Active" or "Approved" only.
    - b. The following statuses with the State of California Emergency Medical Services Authority are not considered in good standing:  
"Active-PROBATION", "Active-PROVISIONAL", "Active-RESTRICTED",

- c. No disciplinary action taken against the paramedic's accreditation by the County EMS Division within the last two (2) years.
    - d. No mandated remedial training within the last year.
  - 4. Attend a preceptor training class approved by the County EMS Division from one of the paramedic training programs below:
    - a. Bakersfield College Paramedic Training Program.
    - b. University of Antelope Valley Paramedic Training Program.
  - 5. Successfully complete a written exam on local optional scope of practice and local operational procedures with a passing score of 90 percent.
    - a. If the candidate fails the exam on the first attempt, the candidate will have the option to retake the exam after one (1) week of the initial attempt.
    - b. If the candidate fails the second attempt, the candidate shall wait a period of three (3) months to re-attempt the process for paramedic preceptor accreditation. This means paramedic license and accreditation will be reviewed to determine if the candidate is in good standing as outlined above. The candidate shall attend a second preceptor training class as outlined above, and the candidate shall submit a second letter of recommendation from his or her employer as outlined below.
    - c. The employer of the preceptor candidate will be notified by the Division upon each failed attempt at passing the exam.
  - 6. Present a letter of recommendation from the candidate's employer, who must be an approved ALS provider.
- B. Upon successful completion of the above requirements, the paramedic shall be placed on an approved list of paramedic preceptors for the County.
- C. A candidate who fails to complete the process within two (2) attempts shall wait a period of one (1) year prior to being eligible for consideration of paramedic preceptor accreditation. The candidate shall repeat all procedures for consideration as outlined in this policy.

### **III. RENEWAL**

- A. Paramedic preceptor status shall be continuous upon each Kern County accreditation renewal, provided:
  - 1. The candidate continues to pass the written exam on local optional scope and local operational procedures with a passing score of 90 percent.

2. The candidate attends all required update classes as mandated by the preceptor training class that was attended.

#### **IV. REVOCATION**

- A. Failure to maintain the requirements set forth in this policy and/or failure to remain in good standing with the EMS Division or the State of California Emergency Medical Services Authority will result in immediate removal from the approved preceptor list.
- B. Paramedics that have had their paramedic preceptor status revoked will not be eligible to attempt paramedic preceptor accreditation for a period of two (2) years.