#### ENVIRONMENTAL HEALTH DIVISION

2700 M Street, Suite 300, Bakersfield, CA 93301 Phone # (661) 862-8740 Fax (661) 862-8701 Email EH@kerncounty.com

### **PUMPER VEHICLE**

# ANNUAL HEALTH PERMIT REGISTRATION RENEWAL PROCESS INSTRUCTIONS

#### **Online:**

- 1. Access the Kern County Environmental Health Division website by going to <a href="https://kernpublichealth.com/pumpers/">https://kernpublichealth.com/pumpers/</a>;
- 2. Click on the "Sewage/Grease /Toilet Vehicle Update Login" link, in blue located directly below the Headline "Septic Pumper/Grease Pumper/Toilet Pumper";
- 3. Login using the Owner ID and Password assigned to you, located in the top right corner of the letter (or contact Environmental Health if not known);
- 4. Upon login, a list of all your vehicles will be available for updating;
- 5. You will be able to update facility contact information, add or remove waste disposal sites and add counties your business is permitted to operate in;
- 6. All sections and vehicles must be reviewed and **saved** prior to submittal:
- 7. \*Important\* Before your information may be submitted for review, press the No Change Proceed button or Save button under the Edit Facility Info link;
- 8. Once you have reviewed your information and made any necessary changes, press the **Submit Facility** button to complete the process;

## **Submitting Supporting Documents:**

The online option to update contact and vehicle information is available all year. The "Amended Health Permit Application" must be completed and submitted for changes in the "Vehicle Storage Yard", "Disposal Site Location" and Vehicle Information". The application can be found at the Environmental Health Division website <a href="https://kernpublichealth.com/pumpers/">https://kernpublichealth.com/pumpers/</a>.

<u>California Department Food and Agriculture (CDFA) Inedible Kitchen Grease Hauler Permits,</u> are required to be submitted annually. This may be done by mail, fax, or e-mail.

## **Support:**

Please contact this office for any assistance necessary to complete this process. Your efforts are greatly appreciated.