

## **APPENDIX F: SOURCES OF INFORMATION**

This appendix provides points of contact for regulatory and other the resources that are available to facilities in complying with the CalARP regulations.

### **CALIFORNIA: GOVERNER'S OFFICE OF EMERGENCY SERVICES (OES)**

- **Planning and Technological Assistance Branch**

11070 White Rock Road, Suite 210

Rancho Cordova, CA 95670

(916) 262-1800

<http://www.caloes.ca.gov/>

The website contains both the state and federal regulations, and the Health and Safety Code sections that cover the accidental release prevention plan. This website also has links to other sites pertaining to the Accidental Release Prevention Program.

### **CONTRA COSTA COUNTY HEALTH SERVICES DEPARTMENT (CCCHSD)**

- **Contra Costa County Health Services Department**

4333 Pacheco Blvd.

Martinez, CA 94553

(925) 646-2286

[www.co.contra-costa.ca.us](http://www.co.contra-costa.ca.us)

Copies of the following County policies and procedures may be obtained by contacting CCCHSD

- RMP Development, Submission and Review Process
- RMP Dispute Resolution Policy
- Modification Policy
- Trade Secret Policy
- RMP Fee Policy
- Hazardous Material Release Notification Policy
- Shelter-In Place

## U.S. ENVIRONMENTAL PROTECTION AGENCY (EPA)

- **Chemical Emergency Preparedness and Prevention Office**

401 M Street, SW  
Washington, DC 20460  
(202) 260-8600  
[www.epa.gov/swercepp](http://www.epa.gov/swercepp)

CEPPO administers the RMP program at the national level. The CEPPO homepage on the Internet provides access to downloadable versions of numerous risk management program documents, including the RMP regulations 40CFR Part 68, many of which are also available upon request from the National Center for Environmental Publications and Information - see below.

- **EPCRA/Superfund/RCRA/CAA Hotline**

Toll-Free: (800) 424-9346  
Local: (703) 412-9810  
TDD: (800) 553-7672  
TDD Local: (703) 412-3323  
Monday - Friday, 9:00 am - 6:00 pm EST  
[www.epa.gov/epaoswer/hotline/index.htm](http://www.epa.gov/epaoswer/hotline/index.htm)  
Questions or comments: [epahotline@bah.com](mailto:epahotline@bah.com)

EPA's RCRA, Superfund, and EPCRA Hotline is a publicly accessible service that provides up-to-date information on EPA programs. The Hotline responds to factual questions on a variety of federal EPA regulations, including those developed under Clean Air Act section 112(r). The Hotline also responds to requests for individual copies of documents.

- **National Center for Environmental Publications and Information**

P.O. Box 42419  
Cincinnati, OH 45242  
Phone: (800) 490-9198  
Fax: (513) 489-8695  
[www.epa.gov/ncepihom/](http://www.epa.gov/ncepihom/)

Orders must be limited to five titles per two-week period, one complimentary copy of each in-stock publication. As supplies are depleted you will be referred to the National Technical Information Service (NTIS), the Government Printing Office (GPO), or the Educational Resource Information Center (ERIC) to obtain your documents at cost.

- **National Technical Information Service**

Technology Administration  
U.S. Department of Commerce  
5285 Port Royal Road  
Springfield, VA 22161  
Phone: (800) 553-6847 (toll-free)  
Phone: (703) 487-4650 (local)  
Monday - Friday, 8:00 am - 8:00 pm EST  
Fax: (703) 321-8547 (verify receipt at (703) 487-4679)  
[www.ntis.gov/](http://www.ntis.gov/)  
E-Mail: [orders@ntis.fedworld.gov](mailto:orders@ntis.fedworld.gov)

The National Technical Information Service is the official resource for government-sponsored U.S. and worldwide scientific, technical, engineering, and business-related information. Documents not available through the EPA Hotline are often available from NTIS. You can place your order by telephone, mail, fax, or e-mail. NTIS also offers online ordering for products added to the NTIS collection within the last 90 days using NTIS OrderNow.

- **EPA Small Business Assistance Program**

[www.epa.gov/ttn/sbap/](http://www.epa.gov/ttn/sbap/)

The Clean Air Act Amendments of 1990 requires that all States develop a program to assist small businesses in meeting the requirements of the Act. EPA has established its own Small Business Assistance Program (SBAP) to provide technical assistance to these State small business programs. This site has been developed to allow State and EPA programs to share information about their small business assistance materials and activities.

- **EPA Small Business Hotline**

Small Business Ombudsman Office  
(800) 368-5888

- **Small Business Administration**

[www.sba.gov/](http://www.sba.gov/)

- **Office of Air Quality Planning and Standards**

[www.epa.gov/oar/oaqps/](http://www.epa.gov/oar/oaqps/)

- The Office of Air Quality Planning and Standards administers EPA's operating permit program. Permits incorporate terms and conditions to assure that the source complies with all applicable requirements. The RMP regulations are considered to be an applicable requirement.

## **CHEMICAL SAFETY AND HAZARD INVESTIGATION BOARD**

[www.csb.gov](http://www.csb.gov)

## **OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA)**

OSHA administers the Process Safety Management Standard (29 CFR 1910.119), which mandates actions similar to that of EPA's prevention program. In about half of the states (see Appendix D), OSHA programs are run by state agencies.

- **Office of Information and Consumer Affairs**

U.S. Department of Labor  
Room N3647  
200 Constitution Avenue, NW  
Washington, DC 20210  
(202) 523-8151  
[www.osha.gov](http://www.osha.gov)

- **OSHA Process Safety Management Homepage**

[www.osha-slc.gov/SLTC/ProcessSafetyManagement/index.html](http://www.osha-slc.gov/SLTC/ProcessSafetyManagement/index.html)

The PSM homepage on the Internet provides access to downloadable versions of numerous process safety management documents.

- **OSHA Consultation Services**

[www.osha.gov/oshprogs/consult.html](http://www.osha.gov/oshprogs/consult.html)

Using a free consultation service largely funded by OSHA, employers can find out about potential hazards at their worksites, improve their occupational safety and health management systems, and even qualify for a one-year exemption from routine OSHA inspections. Primarily targeted for smaller businesses, this safety and health consultation program is completely separate from the OSHA inspection effort.

- **OSHA Office of Training & Education**

Head Registrar  
OSHA Training Institute  
Des Plaines, Illinois  
(847) 297-4913  
[www.osha-slc.gov/Training/index.html](http://www.osha-slc.gov/Training/index.html)

The OSHA Office of Training and Education offers short-term training through the OSHA Training Institute. The Office also administers the OSHA Training Institute Education Centers program, in which designated nonprofit organizations in each federal region offer the most frequently requested courses for the private sector and other Federal agency staff.

- **OSHA Voluntary Protection Program (VPP)**

Division of Voluntary Programs

(202) 219-7266  
[www.osha.gov/oshprogs/vpp/osha2.html](http://www.osha.gov/oshprogs/vpp/osha2.html)

OSHA Voluntary Protection Programs are designed to recognize and promote effective safety and health management. In the VPP, management, labor, and OSHA establish a cooperative relationship at a workplace that has implemented a strong program.

- **OSHA Publications Office**  
Room N3101  
Washington, DC 20210  
(202) 523-9667

The Publications Office provides single copies of various documents.

- **OSHA Computerized Information System**  
[www.osha-slc.gov/](http://www.osha-slc.gov/)

This site provides links to OSHA Standards and related documents, including OSHA Regulations, Federal Register notices, Interpretations and Compliance Letters, OSHA Regulations (preambles to final rules), Review Commission decisions, Congressional Testimony, OSHA Directives and Fact Sheets, Memorandums of Understanding.

- **OSHA CD-ROM**  
Windows and Macintosh dual platform  
U.S. Government Printing Office  
Stock # 729-013-00000-5  
Phone: (202) 512-1800  
Fax: (202) 512-2250  
Price: \$38/year (four quarterly releases), \$15 (single copy)

This CD-ROM contains electronic copy of the text of all OSHA regulations, selected documents, and technical information from the OSHA Computerized Information System.

## **OTHER ORGANIZATIONS**

- **American Institute of Chemical Engineers**  
345 E. 47th St.  
New York, NY 10017-2395  
(212) 705-7338

[www.aiche.org/](http://www.aiche.org/)

America Institute of Chemical Engineers  
Sponsored Research Center for Chemical Process Safety  
<http://www.aiche.org/docs/ccps>

- **AIChExpress Service Center**  
(800) AIC-HEME (242-4363)  
Monday - Friday, 9:00 am - 5:00 pm EST  
E-Mail: [xpress@aiiche.org](mailto:xpress@aiiche.org)

- **American Petroleum Institute (API)**  
1220 L St., N.W.  
Washington, DC 2005  
(202) 682-8000  
[www.api.org](http://www.api.org)

API has published two guidance documents, the “Model Risk Management Plan Guidance for Petroleum Refineries” and “A Model risk Management Plan Guidance for Exploration and Production Facilities.” API also co-authored the Compliance Guideline for EPA’s Risk Management Program Rule with the Chemical Manufacturers Association.

- **Center for Chemical Process Safety**  
345 E. 47th St., 12th Fl.  
New York, NY 10017-2395  
(212) 705-7319  
[www.aiche.org/docs/research/ccps.htm](http://www.aiche.org/docs/research/ccps.htm)

AIChE prints a Continuing Education catalog for its educational and training programs and an annual Publications Catalog from which documents can be purchased.

- **Chemical Manufacturers Association (CMA)**  
2501 M St., N.W.  
Washington, DC 20005  
(202) 887-1100  
[www.cmahq.com/](http://www.cmahq.com/)

CMA co-authored the “Compliance Guideline for EPA’s Risk Management Program Rule” with the American Petroleum Institute.

- **Small Business Administration (SBA)**

409 Third Street, SW  
Washington, DC 20416  
(800) 827-5722  
[www.sba.gov/](http://www.sba.gov/)

SBA was created to help America's entrepreneurs form successful small enterprises. SBA's program offices in every state offer financing, training and advocacy for small firms. In addition, the SBA works with thousands of lending, educational, and training institutions nationwide.

- **U.S. Government Printing Office**

Superintendent of Documents  
Washington, DC 20402  
(202) 783-3238  
[www.gpo.gov/su\\_docs/index.html](http://www.gpo.gov/su_docs/index.html)

- **GPO Access User Support Team**

E-mail: [gpoaccess@gpo.gov](mailto:gpoaccess@gpo.gov)  
Phone: (202) 512-1530 (local)  
Phone: (888) 293-6498 (toll-free)  
Fax: (202) 512-1262