

ENVIRONMENTAL HEALTH DIVISION

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Guidelines for Operators of State Small Water Systems

1. Bacteriological testing needs to be done from a certified lab every three months.
 - a. Sample Schedule

Sample Quarter	Sample Dates	Results Due
1	Jan 1- March 31	April 10
2	April 1-June 30	July 10
3	July 1-Sept. 30	Oct 30
4	Oct 1- Dec 31	Jan 10

2. If the lab results are present for coliforms and/or E.coli, the form **Acute Total Coliform Bacteria Standard Failure** must be sent out to all users of the water system. Operators can choose to disinfect themselves or hire a third party to do the disinfection. Retesting of total and fecal coliforms needs to be retested in 48 hours of finding a positive.
3. Once a year **Nitrate** testing must be done and copies sent to environmental health
4. Once every 3 years a **Nitrite** testing must be done and copies sent to environmental health
5. If a maximum contaminate (ex. arsenic, nitrates, pesticides, uranium) level is exceeded by California standards, operator must report on the **proof of notification to consumers**. Send that document and advisory notice to all users of the water well. Send copies to environmental health. Operator will continue to list the MCL until it is treated and tested under California standard.
6. In the **Proof of Notification** update number of connections and people using the water well.
7. Emergency Notification and **Annual Notice** must be filled out and returned every fiscal year which is July 1-June 30. Update all information.
8. Operator must provide APNs or addresses of homes connected to the well on Annual Notice.
9. Once a year an inspection is conducted on the well. Inspectors make sure the well is running properly and not damaged. A report will be mailed to address on file.
10. Water samples must be taken at the well head, not in the home. Unless exemption is made by the health inspector.