

Paramedic Preceptor Accreditation Policy (Number)

PURPOSE:

The purpose of this policy is to outline the procedure for a Kern County accredited paramedic to be considered for accreditation as a paramedic preceptor.

The procedure is the same for all paramedics regardless of whether the paramedic preceptor will be a preceptor of paramedic students or initial accreditations or performing remedial training for paramedics in Kern County.

The paramedic preceptor shall be responsible for the training, supervision and evaluation of personnel in Kern County who are preparing for accreditation and paramedic interns. The paramedic preceptor is responsible for ensuring appropriate patient care is provided to every patient encounter in accordance with County *Paramedic Protocols*, all local policies, and procedures, as well as all appropriate local, and/or State laws, rules and regulations

AUTHORITY:

This policy is administered under the authority of Health and Safety Code Sections 1797.107, 1797.172, 1797.173, 1798, and California Code of Regulations, Title 22, Division 9, Chapter 4, Sections 100147 and 100153.

PROCEDURE

- A. In order to be eligible for accreditation as a paramedic preceptor a candidate shall:
1. Present a valid paramedic license issued by the State of California to the County EMS Division.
 2. Be a Kern County accredited paramedic working full time for an approved ALS Provider for at least two years or have an equivalence of two or more years working as a licensed California Paramedic and one year of experience as an accredited Kern County paramedic.

3. The paramedic's license and accreditation must be in good standing with the County EMS Division and the State of California Emergency Medical Services Authority. A paramedic is considered in good standing if:
 - a. License status with the State of California Emergency Medical Services Authority is either "Active" or "Approved" only.
 - b. The following statuses with the State of California Emergency Medical Services Authority are not considered in good standing: "Active-PROBATION", "Active-PROVISIONAL", "Active-RESTRICTED",
 - c. No disciplinary action taken against the paramedic's accreditation by the County EMS Division within the last three (3) years.
 - d. No mandated remedial training within the last year.
4. Successfully complete a written exam on local optional scope of practice and local operational procedures with a passing score of 80 percent.
 - a. If the candidate fails the exam on the first attempt, the candidate will have the option to retake the exam after one (1) week of the initial attempt.
 - b. The employer of the preceptor candidate will be notified by the Division upon each failed attempt at passing the exam.
5. Successfully complete and show proof of an online course that is approved with all Health and Safety Code regulatory standards. (http://www.fisdap.net/what_we_make/preceptor_training)
 - a. Attend a Kern County Paramedic Preceptor course that is administered by the EMS Division that will fully outline the EMS Divisions expectations and requirements for a Paramedic Preceptor. The Paramedic Preceptor course will be web based and will be available upon request with significant demand from the ALS Provider Paramedic Preceptor Liaison.
6. Present a letter of recommendation from the candidate's employer, who must be an approved ALS provider. The letter of recommendation will be signed by the ALS provider Paramedic Preceptor Liaison.

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available upon request with significant demand from the ALS Provider Paramedic Preceptor Liaison. The web based training will include a special Paramedic Preceptor test that the candidate must pass with an 80 percent efficiency.

- B. Successfully pass a review of past performance that will be investigated by the EMS Division. .
 - a. Performance investigation will consist of an evaluation of the candidates past ran emergency responses and will evaluate the candidates overall protocol knowledge, documentation standards, and paramedic procedure success rate. If during the performance investigation there are some noted concerns, the Division reserves the right to hold a face to face interview with the candidate and the ALS provider Paramedic Preceptor Liaison.:

- C. Upon successful completion of the above requirements, the paramedic shall be placed on an approved list of paramedic preceptors for Kern County. The Preceptor list will be vetted and passed on to the Kern County EMS Medical Director for approval. The EMS Medical Director reserves the right to deny a preceptor candidate with proper written justification.

- D. A candidate who fails to complete the process within two (2) attempts shall wait a period of one (1) year prior to being eligible for consideration of paramedic preceptor accreditation. The candidate shall repeat all procedures for consideration as outlined in this policy.

RENEWAL

- A. Paramedic preceptor accreditation shall be continuous upon each Kern County Paramedic accreditation renewal, provided:
 - 1. The Paramedic Preceptor continues to pass the written exam on local optional scope and local operational procedures with a passing score of 80 percent.

 - 2. The Paramedic Preceptor attends all required update classes sponsored by the Kern County EMS Division.

 - 3. The Paramedic Preceptor must complete and show proof of three (3) items from the following two (2) sections prior to expiration of his/her Paramedic Preceptor Accreditation cycle.

- a. Section 1
 - i. The Paramedic Preceptor must show an active participation in the training of any field level internship during his/her accreditation period.
- b. Section 2
 - i. Provide remedial training for Paramedics as designated by the Kern County EMS Division that may include, but are not limited to; skills competency, patient assessment, and/or education application.
 - ii. Assist with any new/updates to Policies and/or Procedures as deemed necessary by the Kern County EMS Division.
 - iii. Attend a web based Paramedic Preceptor re-certification course within every two year accreditation and/or California Paramedic License renewal.
 - iv. Assist in peer review Quality improvement assignments.

REVOCAATION

- A. Failure to maintain the requirements set forth in this policy and/or failure to remain in good standing with the EMS Division or the State of California Emergency Medical Services Authority will result in immediate removal from the approved preceptor list.
- B. Paramedics that have had their paramedic preceptor status revoked will not be eligible to attempt paramedic preceptor accreditation for a period of two (2) years.